



Eastern Interconnection States' Planning Council

DIRECTOR

For Eastern Interconnection States Planning Council

SUMMARY OF RESPONSIBILITIES:

The EISPC Director represents the States and the District of Columbia in the conduct of the Eastern Interconnection planning initiative known as the Eastern Interconnection States' Planning Council (EISPC). This historic endeavor is initially funded by an award from the United States Department of Energy (DOE) pursuant to a provision of the American Recovery and Reinvestment Act (ARRA). EISPC received an award under Topic B of the DOE's Funding Opportunity Announcement 0000068 (FOA 68). This initiative is unparalleled in its scope, in the application of state-of-the-art planning tools, expertise, and long-term public policy ramifications. The EISPC Director shall support the states in the implementation of the studies by the Eastern Interconnection Planning Collaborative EIPC, which is the recipient of an award under FOA 68 Topic A, and other forums as directed by the designated representatives of the States.

The EISPC Director is a spokesperson and advocate for the Organization. In this capacity the EISPC Director is responsible for all programs, activities, and functions of the Organization including reports to the DOE and to assure that the budget is in conformance with DOE Requirements. The primary responsibilities are three-fold. First, it is imperative that the EISPC Director foster a collaborative environment for the purpose of developing common understandings and consensus opinions among the States and with those involved with the Topic A Group. Second, the EISPC Director is responsible for being an effective liaison to the DOE and other agencies. Third, the Director is responsible for management of Organization Staff. This requires strong management skills, organizational expertise, and technical competence.

The EISPC Director is expected to be responsible for assuring that the input of the States' are effectively communicated in the scenarios and the analysis conducted by EIPC the Topic A Group. The EISPC Director is also expected to direct and participate in various aspects of related studies. The EISPC Director is expected to assure that milestones are met successfully, on time, and within budget.

Working Relationships: The National Association of Regulatory Utility Commissioners – (NARUC-the recipient of the DOE funds) will enter into a subcontract with the National Regulatory Research Institute (NRRI) to provide the staffing for EISPC. NRRI has long experience advising state commissions in general and providing transmission policy expertise in particular. The EISPC Director and other staff responsible for assisting the EISPC effort will therefore be a unit within the NRRI expert staff, within NRRI's salary and administrative structure. NRRI's headquarters are in Silver Spring, Maryland, adjacent to Washington, DC. It is therefore necessary that the EISPC Director reside in the DC area. While the Council has not decided whether all meetings will be in DC, it is, however, expected that most meetings will

occur in DC and the EISPC Director is expected to attend most – if not all - of those meetings. The EISPC Director should expect some travel will be required.

The initial Study will be for four (4) years. However, it is the intention of the States to continue this effort beyond the initial four years.

REPORTING RELATIONSHIP:

The EISPC Director reports to the Organization through the Executive Committee

MINIMUM REQUIREMENTS:

Because this Study is unprecedented and of vital importance to the States and the Nation, this position requires demonstrable strategic planning skills, stellar interpersonal and communications skills, the ability to coordinate diverse projects to achieve successful and timely results, an ability to supervise an internal technical staff as well as the technical staffs of state commission representatives and technical consultants. It is imperative that the EISPC Director have an in-depth knowledge of the electric utility industry. It is also essential that the EISPC Director have expertise in the various aspects of utility planning including, but not limited to, the planning of transmission, generation, and demand-side management. An understanding of the transmission issues within the Eastern Interconnection is highly desirable.

EISPC's Director will provide guidance to Staff to enable the day-to-day operations and to do so in the highest ethical manner, provide analytical and other expertise to inform and improve EISPC participant decision-making, especially as it relates to the interaction with the EIPC. She or he will facilitate the development of the Executive Committee functions and facilitate the full Council meetings, in the implementation of the work plan and the development of future work plans beyond the initial four (4) years.

Education:

- An advanced degree in Economics, Power or Electrical Engineering, Law, Public Administration, Operations Research, Statistics, Mathematics is desirable.

Experience:

- Must have at least ten (10) years of experience working on energy policy issues. This must include experience in working with state commissions and diverse organizations. The ideal candidate will have employment experience with a utility. Employment experience with a state commission or the FERC is also very desirable. Having experience as an employee or as an advisor with a research institution that is engaged in cutting edge electric policy or planning matters is also very desirable.
- Must be accustomed to working for a diverse Board of Directors or similar board leadership structure.
- Broad management experience with a utility, regional transmission organization, and / or state regulatory commission.

- Minimum of 10 years of broad management experience in utility operations and / or utility planning processes.
- Experience in the operations and planning of wholesale electricity markets.
- Familiarity with the use of state-of-the-art planning tools is highly desirable.
- Demonstrable ability to prepare both written and oral summaries/reports of the studies and activities for a broad audience ranging from laymen to experts.
- Familiarity with different generating technologies, with demand-side management (including demand response, price responsive demand, and energy efficiency), “Smart Grid” and other transmission technologies, understanding of some of the issues involved with the integration of renewable resources is desirable.
- Ability to educate the State designees on transmission and planning related issues.
- Experience with Excel and other Microsoft tools.
- At least a high level of understanding of the transmission-related reliability standards enforced by NERC and its Regional Reliability Organizations.
- Some familiarity with the DOE, the FERC, and state commissions’ jurisdictional issues.

ESSENTIAL RESPONSIBILITIES:

- An ability to work with minimum supervision but be responsive to the Executive Committee and EISPC state designees.
- Serves as a liaison to the DOE. In this regard, it is essential that a harmonious relationship is fostered and maintained.
- Serves as the States’ primary representative to those engaged with the EIPC. It is imperative that the EISPC Director be mindful of the independence of the States in the conduct of these studies and her/his obligation to the States.
- Contribute toward the States’ efforts to establish and maintain good working relationships with the EIPC and all stakeholders involved in this endeavor (e.g., state consumer advocates, cooperatively-owned utilities, municipally-owned utilities, independent generating companies, independent transmission companies, Regional Transmission Organizations, investor-owned utilities, public power authorities, groups promoting renewable energy, stakeholders promoting demand response, the Tennessee Valley Authority, Federal Power Marketing Agencies, and etc.).
- Developing relationships with organizations including, but not limited to, the Federal Energy Regulatory Commission, DOE’s National Laboratories, the Electric Power Research Institute, the National Rural Electric Cooperative Association, the American Public Power Association, Edison Electric Institute, the North American Electric Reliability Corporation, and other groups that have an interest in this Study.

- As directed by the Executive Committee, the EISPC Director plans and facilitates meetings and conference calls for the full Council, the Executive Committee, the EIPC Steering Committee Members, any other Committees or Work Groups that may be formed and any other meetings with EIPC or others.
- Direct or assist in directing as well as participating in the conduct of the 6-8 studies and up to 8 “White Papers” that EISPC is required to perform.
- Assures contract compliance and meeting of contractual milestones - including preparing reports to the DOE.
- Prepares a work plan and proposals for funding beyond the initial four years.
- Provide expert assistance to the States to improve their data bases and planning processes if requested to do so.
- Prepares an annual budget for approval by the full Council. This will require coordination with the NRRI’s management and the National Association of Regulatory Utilities Commissioners.
- Maintains the financial records of EISPC consistent with directives of the Board and consistent with NRRI’s accounting practices.
- Is in charge of disbursements to be made in a timely manner.
- Has responsibility for personnel matters, contractor performance, and the efficient operations of the office.
- If directed, arranges for an independent audit.

OTHER QUALIFICATIONS:

US Citizenship

COMPENSATION:

Total compensation, subject to specific qualifications of the candidate, ranges between \$145,000 and \$150,000; inclusive of employer-funded 401k contributions and other benefits.

HOW TO APPLY:

Send cover letter and resume to employment@nrri.org. NRRI is an equal opportunity employer.